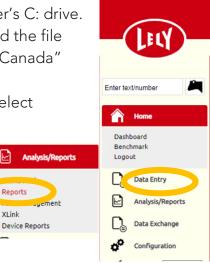


## **Collecting your Herd Inventory for** Holstein Canada: Lely T4C

As a way to make the Classification process easier and less time consuming, Holstein Canada is now receiving Herd Inventories for Non-Milk Recording Herds via email at least one week prior to the start of your work-unit. This will reduce the manual data entry during your classification visit, saving both the producer and the classifier time, and provides accurate information.

## To send your herd inventory list to Holstein Canada please follow the steps outlined below.

- 1. Download and save the Inventory File in your computer's C: drive. Holstein Canada will send you this file via email. To find the file easier, it is recommended that you create a "Holstein Canada" folder on your desktop, and save the file there.
- 2. Open T4C. On the left-hand side navigation window select ANALYSIS/REPORTS
- 3. Under Analysis/Reports, select REPORTS
- 4. Once the Reports opens on the bottom right hand side of the screen there will be an option to **IMPORT REPORT**



XI ink

Import Report Add Graph Add Report

5. Once the import window is open, select CHOOSE FILE



- 6. Find the file that you saved in Step 1, select and open
- 7. Once the file has opened in T4C select IMPORT



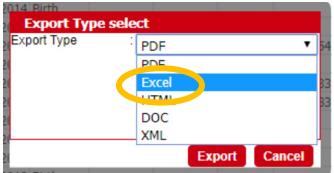
8. Once the file has been imported, it will be in the right hand column under ALL REPORTS. It will be called IMP\_87.2 – Animal Inventory

All Reports	
High Fallure Cows	E.
E Hoof Trim	<b>*</b>
Imp_52 US Analyze - Cow Lactation	<b>*</b>
Imp 53 US Analyze - Yield ProgressDIM	<b>#</b>
Imp_87.2 - Animal Inventory	<b>#</b>
📃 Imp_DHI - Arrivais	<b>#</b>

9. Open the Report and select EXPORT

Ed	it Copy	y Delete	Print Exp	ort Sc	hedule	Setting	Action		•	xecute	Close Na	ame :
	<b>Count:</b> 556								Imp_87.2 - Animal In			
	Animal Number	Barn Name	Animal Life No.	Mother Name	Sire Code	Animal Name	Birth date	Transfer Date	Transfer Type	Lactation No.	Lactation days	Am
	2024	Main Barn	CA12134718	Nelly		Bobbsy	21/09/2014	21/09/2014	Birth		2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	
	2023	Main Barn	CA12134717	Jamelle		Jinx	21/09/2014	21/09/2014	Birth			

10. Select EXCEL from the Export List and select EXPORT. Make sure the file generated has at least the following information: Animal number, Registration Number, Birth Date, Lactation Number, and Calving date.



- 11. The excel file will load in the bottom left-hand corner of your screen. Open the file and save it as Farm Name and Date (example: NAME\_YYMMDD).
- 12. Send this file to <a href="mailto:classification@holstein.ca">classification@holstein.ca</a>

Complete steps 8 – 12 before each classification visit, at least one week before the classifier starts in your area.